

**APPLICATION FOR EMPLOYMENT
TRINITY EVANGELICAL LUTHERAN CHURCH
LATROBE, PENNSYLVANIA**

POSITION APPLIED FOR: _____ I Am Available to Start Work On _____

PERSONAL DATA

NAME: (First) _____ (Middle) _____ (Last) _____

NICKNAME (if any): _____ TELEPHONE NUMBER: (____) _____ SEX: M F

PRESENT ADDRESS: (Street) _____
(City) _____ (State) _____ (Zip Code) _____

How long have you lived at the above address? (Years) _____ E-MAIL ADDRESS: _____
If less than one year, please provide previous address.

PREVIOUS ADDRESS: (Street) _____
(City) _____ (State) _____ (Zip Code) _____

ARE YOU A UNITED STATES CITIZEN? Yes No SOCIAL SECURITY NO.: _____ - _____ - _____

If you are not a United States citizen, can you provide verification of your legal right to work in the United States? Yes No

EDUCATION: (Highest Degree) _____ (Year) _____
(School or Training Institution) _____

SEXTONS must have the physical ability to perform heavy lifting (upwards of 60 pounds), climb ladders, and independently set up/take down tables and chairs. **If applying for a sexton position**, do you have any disabilities or medical conditions that would prevent your performance of the above described physical duties? Yes No

ARE YOU A MEMBER OF TRINITY EVANGELICAL LUTHERAN CHURCH? Yes No

If "NO," which church, if any, do you belong to? _____

Pastor's Name: _____ Telephone No.: (____) _____

DO YOU HAVE A CRIMINAL RECORD? Yes No [A prior criminal conviction(s), **by itself**, will not disqualify you from further consideration. The information you provide will be evaluated to determine your overall qualifications for the position you are seeking.]

If "YES," please explain, listing all convictions: _____

If "YES," are you still under supervision of a parole board? Yes No

If "YES," Parole Officer's Name: _____ Telephone No.: (____) _____

DO YOU HAVE A VALID DRIVER'S LICENSE? Yes No LICENSE NO./STATE: _____

DO YOU OWN A CAR? Yes No

If "NO" to either of the above two questions, how will you get to and from work? _____

HOW DID YOU FIND OUT ABOUT THIS EMPLOYMENT OPPORTUNITY? _____

EMPLOYMENT HISTORY AND WORK SKILLS**ATTACH RESUME WITH WORK HISTORY**

YEARS SIMILAR EXPERIENCE IN POSITION APPLIED FOR: _____

SKILLS APPLICABLE TO POSITION APPLIED FOR (i.e., Carpentry, Electrical, Plumbing, Typing, Computer, Musical Abilities, etc.):

REFERENCES WHICH MAY BE CONTACTED (Provide references for past employers and/or character):

(Name) _____ (Name) _____ (Name) _____

(Phone) _____ (Phone) _____ (Phone) _____

(Relationship) _____ (Relationship) _____ (Relationship) _____

REASON FOR LEAVING LAST EMPLOYER: _____

PLEASE READ CAREFULLY

I certify that the information contained in this application is correct to the best of my knowledge, and understand that falsification of this information, or omission of material information, is grounds for dismissal. I authorize the references listed above to give the members of this church evaluating my application for employment any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to the church. I understand that this application, once submitted by me to the church, becomes the property of the church and will be handled in accordance with the established procedures of the Congregation Council. I further understand that this application does not represent an offer of, or contract for, employment. If an employment relationship is entered into, in consideration of such employment, I agree to conform to the rules and regulations of the church, which the Congregation Council has the right to modify at any time, with or without notice. I understand that my employment and compensation can be terminated with or without cause, and with or without notice, at any time, at the option of either the Congregation Council or myself. I understand that I will be required to attend at least one interview as scheduled by the church and I may be required to pass a pre-employment physical, including a drug screening, and/or skills examination prior to any potential offer of employment. Further, my employment can be subject to safe driving, criminal record check, substance abuse testing, and Pennsylvania child abuse history clearances.

APPLICANT'S SIGNATURE REQUIRED_____
Applicant's Signature_____
Date**ATTACH EMPLOYMENT HISTORY RESUME WITH DESCRIPTION OF WORK DUTIES**